

July 1st
8-12

745-1215 teacher times

Elementary Targeted Services Coordinator Meeting 5/19/10

Next meeting
Training
on curriculum

1. Curriculum Drop-Off Date - *Need to be specific about where to drop off*
 - a. Curriculum at sites - June 29
 - HV - music room
 - *GP - Media center
 - Rahn - gym
 - VV -
2. Workshop Date for Intro and Teachers - Workshop July 1st (4 hrs)
held at building - work w/ building on time
3. Plan for hours during the week and/or at the end for closing out *9 total hours*
4 hours on the 1st and then an hour a week for planning. Daily? Weekly?
paid at end - 5 hrs of prep July 29th extra hrs
4. Snack situation -
A - Midwest vending delivering to schools
B - pick up weeks worth - pick up from BHALC
5. Contacting staff for hiring - by the 25th or 26th
Clerical - Janice has contacted the clerical candidates and let them know where we would like to work. Others were notified that positions are filled.
6. Contacting staff that are not being hired - we will do that - clerical only at this point
7. Library MEA (are we to ask them for sure and how much will they be paid) - yes
8. Curriculum training / access for teachers - Nancy *K, 1, 2 - phonic street*
National geographic 1 full kit / gr / site
Social Science 8 Themes - each 1 wk long
9. Phones - be sure to get the nurse's line and work that out with Kate Weber - we need to publish that in the confirmation letter to parents.

• Training - National Geographic training on CD.

- OVERVIEW
- CDs put together

Trainings
400-500

⊗ once curriculum
is here